

IMPORTANT DAYS IN FEBRUARY

- February 2 Groundhog Day
- February 5 Super Bowl
- February 8 Boy Scout Day
- February 12 Lincoln's Birthday
- February 14 Valentine's Day
- February 20 Presidents' Day
- February 20 Washington's Birthday
- February 21 Fat Tuesday
- February 22 Ash Wednesday
- February 29 Leap Day

EMPLOYEE BIRTHDAYS

- February 3 Jane Johnson
- February 11 Rocco Ciocca
- February 18 Marshall Hummon
- February 18 Adam Saddler
- February 21 Tamera Lambert
- February 26 Claudia Jemison

EMPLOYEE OF THE MONTH

Jane Johnson
Jane was nominated by her Supervisor Nancy, and has been with Ciocca's since 2009. During this time, she has been extremely dependable, is willing to assist others, and takes great pride in her work. Great Job Jane!

Ciocca Cleaning &
Restoration

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Indiana Companies To Watch



2011 WINNER

this issue

Important Days in February **S.1**

Employee Birthdays **S.2**

Employee of the Month **S.3**

Water Damage **S.4**

Upcoming CE Courses **S.5**

Water Damage

The primary cause of water damage is a broken plumbing or drain pipe, a break or leak in an appliance supply line, or a blockage in your plumbing or drain system, rather than by flooding after heavy rains or snow melting.

If you have the misfortune of suffering water damage, always isolate the source, shut off the water supply, call a plumber for repairs, call your insurance company, and call Ciocca Cleaning & Restoration to begin the drying process.

Upon the discovery of your water damage, A professional water restoration company needs be dispatched immediately, to extract the excess water from flooring, and to begin drying out the walls and ceilings, including the internal cavities, to avoid mold growth.

Water damage restoration is the process of restoring a property back to its pre-loss moisture content. Ciocca cleaning and restoration uses "The Clean Trust" (formerly IICRC) procedural standards. Ciocca Cleaning and Restoration technicians are certified and trained to utilize these standards during a water damage.

Along with certified water damage technicians, Ciocca Cleaning & Restoration also employs a General Contractor. This provides Ciocca Cleaning & Restoration the ability to complete your project from the drying process through the necessary repairs.

Upcoming Insurance CE Courses

Ciocca Cleaning offers required CE courses!

The following is our 2012 CE Events Calendar: Please contact Ted Pappert 260-483-2112 to schedule.

May 24, 2012

- 9:00am - 12:00pm "Reinsurance"
- 1:00pm - 5:00pm "Understanding Health Care Reform"

August 2, 2012

- 9:00am - 5:00pm "Understanding HO Policy Endorsements"

November 1, 2012

- 9:00am - 5:00pm "Understanding the Personal Auto Policy"